

## New! Assignment Marks- Creating and Using in the Grade Book

### Please Be Advised:

- Assignment Mark values apply across all grade books in each teacher’s Infinite Campus account. When the value of an Assignment Mark is updated in a new school year, this value is also applied to previous years’ grade books.
- When accessing previous years’ grade books, the current Assignment Mark values are applied. **This may cause In Progress Grades in previous years’ grade books to no longer match Posted Grades.**
- Please note the posted grade and transcript grade are not affected.

### Recommended Practice:

Rather than changing an existing Assignment Mark, create a new one using a naming convention distinct to the current school year. This will prevent disruption of archived grade books. Name the Assignment Mark starting with the school year, as shown below:

Seq ▲	Score	% Earned	Passing
✕ 1	E	95	<input checked="" type="checkbox"/>
✕ 2	S	80	<input checked="" type="checkbox"/>
✕ 3	N	60	<input type="checkbox"/>

The Assignment Marks feature is found using the following path:  
**Infinite Campus Grade Book > Settings > Assignment Marks**