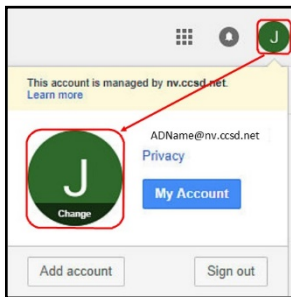


Changing your G Suite Profile Image

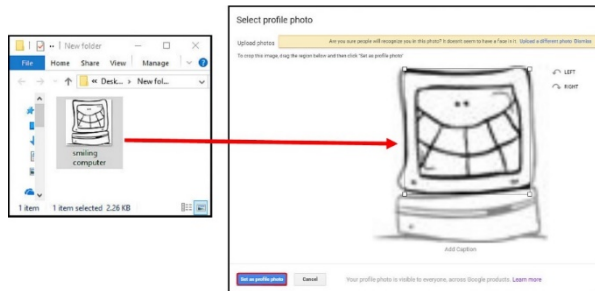
1. Log into Google.com with your Active Directory credentials (ADUsername@NV.CCSD.net).
2. Select the Google account symbol in the upper right corner of the screen. (By default, this will be your first initial)
3. Select **Change**.



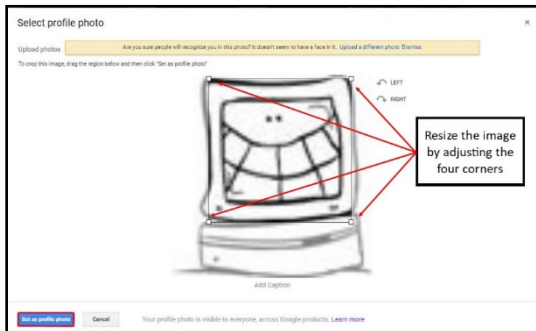
4. In the **Select profile photo** window, you have a few options to change your profile photo. (**NOTE:** Everyone will see this photo/image.)

Option 1 Upload photos

1. You can simply drag your image to the profile window

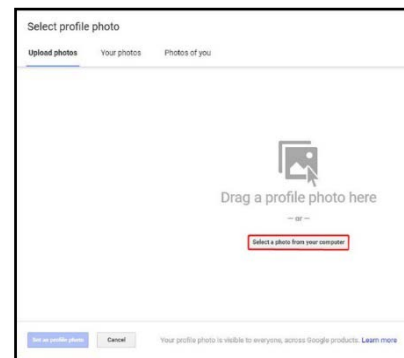


2. You may resize the photo/image in this window.
3. Select **Set as profile photo**.

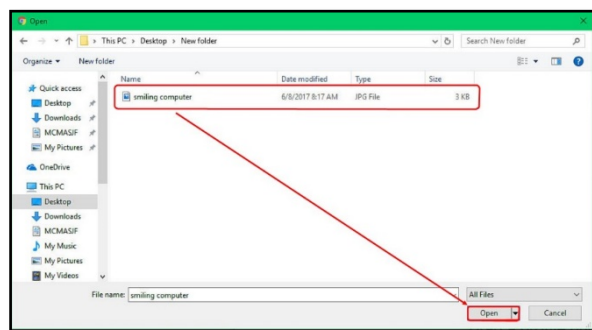


Option 2 Upload photos

1. You may select the **Select a photo from your computer** button.



2. Locate the image file.
3. Select it, then select **Open**.



4. This will upload the photo/image. You may resize the image in this window, as shown in the previous step (Option 1).
5. Select **Set as profile photo**.

Once you have uploaded photos, you can easily switch between them by going to the **Your Photos** option.

1. Select the image you want to be your profile image.
2. Select **Set as profile photo**.

